

<b>Position title</b>	<b>Spanish Conversation Group Facilitator</b>
<b>Location</b>	Richmond Reference Library Old Town Hall, Whittaker Avenue TW9 1TP
<b>Responsible to (Department/Library)</b>	Volunteer Coordinator
<b>Role summary</b>	Facilitate a casual Spanish conversation group for beginner learners. The facilitator will initiate conversation around topics of interest and guide and mentor the participants. These will not be structured lessons but rather an opportunity for participants to have fun and practice speaking. Limited preparation is required.
<b>Responsibilities</b>	The group facilitator will be responsible for preparing for the session and facilitating conversation, which may include choosing topics and activities as necessary, and keeping the group engaged and promoting learning during the session.
<b>Skills/abilities/knowledge required</b>	<ul style="list-style-type: none"> <li>• Fluent or native speaker of Spanish</li> <li>• Able to speak slowly and clearly</li> <li>• Able to engage group in conversation and facilitate learning</li> <li>• Prepare conversation topics and activities as necessary</li> <li>• Self-sufficient and can work independently but feel confident to ask questions should the need arise.</li> <li>• Patient and willing to help others</li> </ul>
<b>Time requirement</b>	Usually twice a month for 1 hour on the first and third Tuesday of each month between 10.30am and 11.30am.
<b>Length of commitment</b>	Minimum 6 month commitment.

